

## **IC 20-12-62**

### **Chapter 62. Private Technical and Trade Schools**

## **IC 20-12-62-1**

### **Short title**

Sec. 1. This chapter shall be known and may be cited as The Private Technical and Trade School Registration Act.

*(Formerly: Acts 1969, c.220, s.1.) As amended by P.L.2-1988, SEC.637.*

## **IC 20-12-62-2**

### **Purpose of chapter**

Sec. 2. It is the purpose of this chapter to promote and encourage pupil personnel and guidance services by centralizing information about private technical, vocational, correspondence, and trade schools in the office of the state superintendent of public instruction.

*(Formerly: Acts 1969, c.220, s.2.) As amended by P.L.2-1988, SEC.638.*

## **IC 20-12-62-3**

### **"Private technical, vocational, correspondence, and trade school"**

Sec. 3. "Private technical, vocational, correspondence, and trade school" means an institution or agency offering course or courses of instruction for a fee or fees, and which is not primarily supported by public tax funds. It shall not include any college or university offering a course of studies leading to a bachelor's degree nor nonpublic preschool, elementary, and secondary schools approved by the state department of education.

*(Formerly: Acts 1969, c.220, s.3.) As amended by P.L.20-1984, SEC.160.*

## **IC 20-12-62-4**

### **Registration; information required**

Sec. 4. (a) Within 30 days prior to conducting business and on or before January 30 of every year, it shall be the duty and obligation of each private technical, vocational, correspondence and trade school conducting business within the state of Indiana to register with the director of the office of the state superintendent of public instruction and to provide the following information:

1. Name and address of agency or institution and each of its centers of operation.
2. Its curriculum for the preceding year, including a brief description of each course offered.
3. Tuition charges for each course or credit hour.
4. Degree(s) or certificate(s) offered, and the requirements for obtaining them.
5. Sample copy of contract between student and agency if used.

(b) No school registered under this act shall be entitled to use said registration for publicity purposes in any manner.

*(Formerly: Acts 1969, c.220, s.4.)*

**IC 20-12-62-5**

**File on each registered school; grievances, complaints, or comments**

Sec. 5. The office of the state superintendent shall maintain a file of each private technical and trade school registered with his office, and to preserve in such file any grievances, complaints or other comments about such private technical and trade schools which have been received. The files shall be accessible to the public upon request.

*(Formerly: Acts 1969, c.220, s.5.)*